

TENDER DOCUMENT

For

**Supply & Installation of 12 Volt 65 AH SMF
Batteries for 20 KVA On-Line UPS
Under buy back of old 12 volt 65 AH SMF Batteries**

At

**Revenue Officers' Training Institute,
Gothapatna, Bhubaneswar**

**At- Gothapatna, PO- Malipada, Dist- Khordha,
Pin Code- 751003**

Telephone: 0674-6558873 E-mail: roti.odisha@gov.in

Website: <https://rotiodisha.nic.in>

Price: Rs.200/-

(Those who download the tender document from
Website should enclose a DD for Rs.200.00
towards paper cost)

**Revenue Officers' Training Institute (ROTI),
Gothapatana, Bhubaneswar**

TENDER CALL NOTICE

IT-01 / 17 No. 962 /ROTI Date:03.07.2017

Sealed proposals are invited under two bid systems from OEM, authorized dealer and supplier for supply and installation of 31 Nos. 12 Volt 65 AH SMF batteries for 20 KVA On-Line UPS installed at Revenue Officers' Training Institute, Gothapatana, Bhubaneswar. Tender paper can be obtained from the website <https://rotiodisha.nic.in> starting from 04.07.2017 to 24.07.2017 on payment of a non-refundable fee of 200/- (Rupees two Hundred, only) in shape of Demand Draft drawn in favour of "OSD-cum-Director, Revenue Officers' Training Institute, Gothapatana, Bhubaneswar". The last date, time and place for submission of tender is **24.07.2017 by 04.00 PM** in the Drop Box of the Revenue Officers' Training Institute, Gothapatana, Bhubaneswar. The Bid will be opened on 25.07.2017 at 11.00 AM in the Conference Hall of ROTI, Gothapatana, Bhubaneswar in presence of the Participating Bidders. Document received by any other mode will not be accepted. The Document is also available in this Institute which can be obtained against cash payment of Rs.200/-.

Any corrigendum(s) shall be communicated through the section on the website <https://rotiodisha.nic.in>.

The authority reserves the right to accept/reject any part of or all the tenders without assigning any reason thereof.

Sd/-

OSD-cum-Director.

SCHEDULE OF TENDER PROCESS

- a) Last Date and Time for submission
Tender Document : 24.07.2017 up to 3.00 PM in the Office
Drop Box of the Revenue Officers' Training
Institute, Gothapatana, Bhubaneswar.
- b) Date and time for opening of
Technical Bids : 25.07.2017 at 11.00 AM in the Conference
Hall of the Revenue Officers' Training
Institute, Gothapatana, Bhubaneswar.
- c) Date and time for opening of
Financial Bids : 25.07.2017 at 1.00 PM in the Conference
Hall of the Revenue Officers' Training
Institute, Gothapatana, Bhubaneswar.

Note: Late bid shall be out rightly rejected.

Sd/-

OSD-cum-Director.

SECTION – I

GENERAL TERMS & CONDITIONS

1. Location of the Project:

- a) The equipment should be delivered and installed in the Office of the Revenue Officers' Training Institute, Gothapatana, Bhubaneswar.
- b) For Buy-Back offer, the bidder may inspect the Office / System during any working hour from 04.07.2017 to 24.07.2017.

2. Eligibility of the Bidder:

The bidder

- Should have valid GST Registration Certificate.
 - Should furnish the Pan No. detail / TAN No. detail along with the tender paper.
 - Should be an authorized dealer / distributor for the product quoted. (Authorization from OEM should be attached).
 - Required EMD and tender document fee should be deposited.
- 3. EMD of Rs.4000/- (Rupees Four Thousand)** should be deposited along with the tender document failing which the tender document shall not be considered for evaluation.

4. Schedule of delivery:

The equipment shall be delivered and installed at Revenue Officers' Training Institute, Gothapatana, Bhubaneswar in all respects within 02 weeks from the date of issue of purchase order.

5. Documents to accompany the Technical Bid in a Sealed Cover Superscribing Technical Bid:

The bidder must submit copy of the following documents along with the tender failing which, the tender will be treated as non-responsive and will not be accepted.

- i. GST Registration Certificate.
 - ii. Up to date VAT clearance Certificate.
 - iii. PAN Card.
 - iv. Dealer/ Distributor/ supplier authorization certificate of OEM for the product Quoted.
 - v. Tender document fee proof & EMD.
- 6. Financial Bid should be submitted in a Separate Sealed Cover as per the Format mentioned in Section-III of Tender Document.**
(Both sealed envelopes should be kept in a third sealed envelope super scribing " For Supply & Installation of 12 Volt Batteries 65 AH for 20 KVA online UPS to Revenue Officers' Training Institute").

7. Payment:

90% payment will be made on successful installation of the equipment, subject to submission of installation certificate issued by the proper authority.
Balance 10% payment will be made after successful operation of the equipment for at least one month after installation.

8. Delay in Delivery of the equipment:

The time schedule for delivery of the equipment as mentioned in Clause 4 above is very important and the bidder must take utmost care to deliver the equipment in schedule. If the delivery is delayed for any reason for which Odisha Computer Application Centre is not responsible, a penalty @0.5% of the value of the purchase order will be charged to the bidder for a delay of one week or part thereof, subject to maximum 5% of the value of the purchase order.

Place :

Signature & Seal of the Bidder.

Date :

SECTION – II

Specification

A- 12 Volt SMF Batteries 65 AH for 20 KVA On-Line UPS – 31 Nos.

Sl.No.	Parameters	Required Specification	Complied (Yes/No)
1	Make/Model	Bidder to Specify:	
2	Battery Type	SMF	
3	Battery Voltage	12 Volt	
4	AH	65	
5	Warranty	Minimum 2 years	

Place :

Signature & Seal of the Bidder.

Date :

SECTION-III

(FINANCIAL BID)

(IN A SEALED COVER SUPERSCRIBED AS FINANCIAL BID)

Price Schedule – A (New Batteries)

Particulars	Unit	Quantity	Rate per unit in Rs.	Amount in Rs.	Tax @_____%	Total amount (in Rs.)
12 Volt 65 AH SMF batteries for 20 KVA Online UPS as per technical specification in Section-II						

Price Schedule B (Buy Back)

Particulars	Unit	Quantity	Rate per unit (in Rs.)	Total Amount (in Rs.)
Buy back of Old 12 Volt 65 AH SMF Batteries	31	Nos.		

Price Schedule C (Grand Total)

Particulars	Amount (Rs.)
Grand Total = (Price Schedule A – Price Schedule B)	

Place :

Date :

Signature & Seal of the Bidder.